

Academic Communication Skills for Undergraduate Success

Education

Show us you know how to demonstrate effective interpersonal or group, oral and written communication skills.

- Level 5
- Credits 5
- \$99 NZD (GST incl.)

Assessment

You are required to submit evidence of the following:

1. Engage in constructive and supportive dialogue in interpersonal or group contexts.
2. Demonstrate effective oral and written communication skills to inform and persuade others.

To earn this EduBit, all work must be your own and you must submit evidence exactly as requested in the Task instructions.

When you've finished gathering your evidence, press Purchase. Trained and experienced assessors are standing by to evaluate your evidence and provide feedback on how you did for each task, as well as how you did overall.

- If your evidence does not yet meet the requirements, we will provide feedback on what is missing and encourage you to practice your skills and attempt the EduBit again at a later date.
- If there are minor gaps in your submission evidence, you will be given the opportunity to resubmit. You will have 14 calendar days to add the missing evidence and submit for re-evaluation.
- If you have any questions, please check our [Frequently Asked Questions](#) or feel free to email us at hello@edubits.nz.

Learning Recommendations

[Managing Your Research Project](#)

[Presentation Skills](#)

[An Introduction to Academic Writing](#)

[Basic Writing Structure](#)

Tasks

Proof of Identity

Please include a scanned copy of photo identification (e.g. passport, drivers licence, work ID card).

General Information

Please provide the following information:

1) What is your area of study?

This information is provided as context for the EduBit Assessor only.

Task 1: Demonstrate effective written communication skills to inform and persuade others.

You will need to:

Choose a topic to base your EduBit work on. The topic you select must have two (2) clear opposing sides for debate which you will describe and analyse. You may choose your own topic, or one of the topics below:

- Genetically modified organisms.
- Cats versus dogs.
- Life is not limited to planet Earth.
- Modern art.

1.1. Identify, and then summarise your chosen topic. For example, you could include identifying the main interpretations, assumptions, or methodology.

You must:

- Accurately summarise your chosen topic.
- Provide at least two (2) resources to support this your summary (for example, a textbook, or article).

You must use APA referencing throughout. Minimum 500 words.

1.2. Present your opinion about your chosen topic. For example, you could point out some problems, propose an alternative approach, defend a published opinion/hypothesis against the critique of others.

You must:

- Describe your opinion/hypothesis on the topic.
- Present the argument logically in a written report.
- Provide at least two (2) resources to support your point of view (for example, a textbook, or article).
- Provide a counter-argument with at least two (2) resources which oppose your point of view.
- Explain the reason(s) for your opinion/hypothesis.
- Explain why you choose to refute counter-arguments.

You must use APA referencing throughout. Minimum 500 words.

Please download the [APA Reference Guidelines](#). Upload your reference(s) as a document OR type into the free text field available in this task.

Task 2: Demonstrate effective oral communication skills to inform and persuade others.

You will need to:

2.1. Deliver a persuasive oral presentation that clearly makes a coherent argument supporting your opinion/hypothesis.

Your video presentation must:

- Describe an overview of your chosen topic.
- Explain your opinion/hypothesis of the topic with supporting evidence which is directly relevant and convincing.
- Show clear reasoning for any claim(s) you make.
- Include constructive analysis of counterargument(s).
- Be a maximum of 10 minutes.

You may use the same topic and opinion as you have used for Task 1.

Please download the [Video Evidence Guidelines](#).

Task 3: Engage in constructive and supportive dialogue in interpersonal or group contexts.

You will need to:

3.1. Provide evidence you have constructively contributed to a conversation with at least one (1) other person.

This could be from a classroom, workplace, or personal setting, and may be in written or oral form. For example, an email trail of a team working on a project together, screenshots of a family group chat for organising an event, or a video recorded classroom discussion.

For example, you could:

- Agree with a person's idea and describe a piece of evidence for agreeing that has not yet been presented.
- Disagree and offer an alternative point of view, or
- Suggest an idea which could improve the team project's output.

You must:

- Show you have added a new idea to the discussion or built on an existing idea already presented by the other person.
- Be clear whether you are expressing an opinion, a suggestion, or a fact.
- Present your comments respectfully presented to the other participants.
- If your evidence is a video, be no longer than 10 minutes.

Please ensure you have anonymised any other participants in the conversation (by hiding their names or faces). If this is not

possible, please ensure you have permission from all participants to use this as evidence for your EduBit.

If applicable, please download the [Video Evidence Guidelines](#).

