

Photograph tips

- Make sure the photos show what is being asked for - read the task instructions again to make sure you haven't missed anything
- Make sure the photos are in focus and show enough detail that an assessor can read any text they need to
- You might need to bring in a lamp or torch for good lighting if you are taking photos in a dark place
- Most smart phones will take good photos - you don't need an expensive camera
- If you need to, ask a friend or colleague to take the photo for you - in most cases, you need to be in the picture to prove that you are the one doing the work
- Photo files don't need to be huge - many cameras produce very large image files that can take up a lot of storage space or take a long time to upload

There are several free image editing software programmes available. For example, GIMP is a popular editing platform that works on most computers. You can also do editing straight on your mobile phone.